

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> Over £1,000,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Richard Dennis		Telephone number: 0113 37 87392
Subject²:	Sovereign Square Footbridge		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of City Development:</p> <p>i) approved the instruction for BMM jv Limited to order the steelwork and continue progressing the remaining detailed design of the bridge structure as part of the Sovereign Square Footbridge scheme.</p> <p>This decision sits under a previous key decision which was approved at Executive Board.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>In order to maintain the programme required by external funding sources of having a bridge deck in place by the end of March 2022, the contractor requires an instruction on Monday 20th September to continue progressing the critical path activities of ordering the steelwork and completing the remaining detailed design of the structure..</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

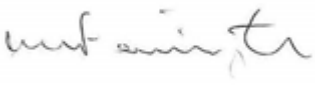
³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Option 1 - Wait until the remaining approvals are in place before instructing the contractor for all of the works.</p> <p>Option 2 (Recommended) - Provide a part instruction to the contractor covering the critical activity for the ordering of the steelwork and the remaining detailed design.</p> <p>Option 3 - Provide an instruction to the contractor for all of the remaining works now.</p>
Affected wards:	Hunslet & Riverside
Details of consultation undertaken⁴:	<p>The Executive Member Resources has received regular updates and supports construction of the bridge.</p> <p>Ward Members have been consulted on the overall bridge construction project. Most recently Members were advised in April 2021 that a planning application for the bridge would be submitted. Planning permission for the Bridge has now been secured. It is not considered necessary to consult Ward Members in relation to the specific instruction to progress the critical path activities as it is a matter very much associated with construction of the bridge.</p> <p>Others</p>
Implementation	Officer accountable, and proposed timescales for implementation
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____</p>
Publication of report⁶	<p>If not published for 5 clear working days prior to decision being taken the reason why not possible:</p> <p>If published late relevant Executive member's approval Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Martin Farrington, Director of City Development		
	Signature 	Date 20 September 2021	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.